



FOREST CARBON PARTNERSHIP FACILITY (FCPF)

Participants Committee Twenty Seventh (PC27) Meeting March 18-20, 2019

Logistics

HOTEL ACCOMMODATION: for FCPF funded participants – **The Concordia Hotel**, 1250 New Hampshire Ave N.W, Washington DC 20036, Telephone: +1 202 557-2203; Property Contact: Esther Guevara Contact Email: reservations@theconcordia.com Website: <http://www.theconcordia.com/>

MEETING VENUE: World Bank, Preston Auditorium, 1818 H street NW, Washington, DC 20433. **Please enter the building from the main entrance. Participants will receive full security screening and must present a photo government issued ID (Passport, Driver's license, etc.) prior to being given access to any Bank building.**

For FCPF-funded participants, the FMT has already reserved rooms at **The Concordia Hotel**, checking in on Sunday 17th, and checking out on Thursday, Marcy 21st, unless you have notified us of different travel needs. If you are planning to stay additional days for personal reasons, please note that you will have to make your own hotel reservation for any additional days. Your accommodation at **The Concordia** hotel will be paid directly by the FMT; therefore, you do not need to pay at check-out. However, you will need to cover any incidental expenses (such as room service, phone calls, etc.). Please note that it is standard in DC area for hotels to request a **credit card or cash** deposit upon your arrival to cover incidentals; this will be your responsibility. For those NOT funded by FCPF, we made a block reservation at the same hotel, but please note that you should let us know to make your reservation by **February 28th, 2019**.

TRAVEL ARRANGEMENT: Flight arrangements have been made by American Express (AMEX), the World Bank's travel agency. If you have not received an itinerary from AMEX yet, please contact Sanjeeth Thomas at athomas6@worldbank.org or Marina Kvashnina mkvashnina@worldbank.org and copy fcpfsecretariat@worldbank.org as soon as possible.

NOTE: Please note that once itineraries are confirmed by the sponsored participant and an e-ticket is issued, any request for changes will be at the participant's own cost. The deadline for registration and completing travel arrangements for sponsored participants was **February 25, 2019**. Beyond this deadline, FMT may not be able to guarantee any travel/on-site per diem/hotel arrangements.



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VISA INFORMATION: The FMT has provided an invitation letter and HR Visa letter to the US Consulate, to all those who requested visa assistance via online registration.

IN-OUT TRANSPORTATION: The Dulles International Airport (IAD) is located about 26.3 miles (42.9 kms) from the hotel. The cost of a taxi from Dulles international airport to the hotel is about **US\$70** one way. Reagan National Airport (DCA) is located about 5 miles (8 kms) away from the hotel, a taxi from this National Airport costs approximately **US\$15** one way. Abroad Taxis (in your country) can be claimed a maximum of **US\$35** upon submission of **original receipts**.

PER DIEM: Per diem may not be claimed when en route to the destination nor can it be claimed on the day of return to your duty station. If the hotel/venue is providing breakfast/lunch/breaks, per diem will be reduced for the meals provided. The World Bank Group's travel per diem rate for Washington DC is **US\$71**, however this amount will be reduced as breakfast/lunch will be provided at the hotel and this depends on each participant's arrival / departure itinerary. A taxi from the Airport will cost approximately US\$70. All submissions must be supported by an original receipt.

Arrival Mar 17	Meeting Mar 18	Meeting Mar 19	Meeting Mar 20	Departing Mar 21	Taxis Abroad	Taxis in Washington DC
Depending on itinerary	US\$36	US\$36	US\$36	Depending on itinerary	Max US\$ 35 (receipt required)	Approx. US\$ 70 (receipt required)

WEATHER INFORMATION: <http://www.weather.com/weather/today/l/Washington+DC+USDC0001:1:US>



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ELECTRICITY: Electrical sockets (outlets) in the United States usually supply electricity between 110 and 120 volts. The electrical sockets are Type “B” North American NEMA 5-15 standard – please see figure below

North America Grounded NEMA 5-15	Japan Non-grounded JIS C 8303	Europe German style CEE7/4 Schuko	Europe French style Schuko	Europe/Russia Non-grounded CEE7/16 Europlug	Great Britain Grounded BS-1363	Great Britain "Shaver socket" BS-4573
Australia/China Grounded AS-3112	Italy Grounded CEI 23-16	Switzerland Grounded SEV-1011	Denmark Grounded SRAAF 1962/DB	Israel Grounded SI 32 (IS 16A-R)	India Grounded BS-546 "Small"	South Africa Grounded BS-546 "Large"



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MAP: The Concordia 1250 New Hampshire Ave NW, Washington DC to World Bank 1818 Hst NW, Washington DC

